

CAL-Card CUSTOMER AUTOMATED REPORTING ENVIRONMENT (C.A.R.E.)

C.A.R.E. 2003 TRAINING SCHEDULE

C.A.R.E. training is a hands-on, computer terminal training specifically designed for Agency Program Coordinators and is geared toward the account management functions. Participants will access the C.A.R.E. system to complete various program administration tasks focusing on account setup, maintenance, file transfer and reporting (Tier 1 and 2 functionality). It is not necessary to have a C.A.R.E. ID and password to attend the training sessions.

<u>LOCATION #</u>	<u>ADDRESS</u>	<u>DATE(S)</u>
1	CARLSBAD , CITY OF CARLSBAD, FARADAY ADMINISTRATION CENTER, COMPUTER TRAINING ROOM, 1635 FARADAY AVENUE, CARLSBAD, CA 92008-7314	February 6, 2003 August 6, 2003
2	LOS ANGELES , DANIEL WEBSTER MIDDLE SCHOOL, 11330 WEST GRAHAM PLACE, ROOM 144, LOS ANGELES, CA 90064	February 7, 2003 August 5, 2003
3	SAN LUIS OBISPO , COUNTY OFFICE OF EDUCATION, TRAINING LAB, EDUCATION DRIVE AT HIGHWAY 1, SAN LUIS OBISPO, CA 93403	March 5, 2003
4	SACRAMENTO , DEPARTMENT OF GENERAL SERVICES, MATERIALS MANAGEMENT WAREHOUSE, COMPUTER TRAINING ROOM, 1700 NATIONAL DRIVE, SACRAMENTO, CA 95834	May 6, 2003 May 7, 2003 November 4, 2003 November 5, 2003
5	SANTA ROSA , COUNTY OF SONOMA, HALL OF JUSTICE, SHERRIFS DISPATCH OFFICE, EOC ROOM, 600 ADMINISTRATION DRIVE, SANTA ROSA, CA 95403	June 5, 2003
6	RICHMOND , CITY OF RICHMOND, IT TRAINING ROOM, 1401 MARINA WAY SOUTH, RICHMOND, CA 94804	October 15, 2003

Due to limited computer terminals and in order to best serve as many interested participants, agencies with multiple attendees might be required to share a computer terminal. To enroll, please select the class you wish to attend and complete the enrollment section below. Fax or mail the enrollment form to the fax number or address provided below. Enrollment must be received at least 5 working days prior to the scheduled date. Your registration will be confirmed by return phone contact. IF YOU ARE UNABLE TO ATTEND, PLEASE CONTACT OUR OFFICE TO FREE YOUR SLOT FOR ANOTHER STUDENT.

THERE IS NO ENROLLMENT FEE FOR C.A.R.E. TRAINING

Last Name: _____ First Name: _____
Agency/Dept.: _____ Email: _____
Address: _____ City: _____ ZIP Code: _____
Telephone: _____ FAX: _____

<u>Preferred training time:</u>	<u>Class Time</u>	<u>Enter Location #</u>	<u>Enter Date</u>
_____	8:30 a.m. - 11:30 a.m. OR 1:30 p.m. - 4:30 p.m.	_____	_____
FAX OR MAIL TO:	(916) 375-4662 CAL-Card Program DGS-Procurement P. O. Box 989052 West Sacramento, CA 95798-9052	FOR MORE INFORMATION CALL: CAL-Card Program (916) 375-4578	

For those persons with a disability needing reasonable accommodation or having questions, please contact Judith Burnett (916) 375-4578. In order to ensure that we can meet your accommodation, it is best that we receive your request at least 10 working days before the scheduled meeting. Procurement Division TTY

telephone number is (916) 376-1891. The California Relay Service telephone numbers are (voice) 1-800-735-2922 and 1-888-877-5379, (TTY) 1-800-735-2929 and 1-888-877-5378 or (speech to speech) 1-800-854-7784.